

## Guide to Authors

**1. Types of contribution:** This could be: (i) original full papers (regular papers), (ii) invited articles, (iii) short communications, and (iv) views and ideas.

Original papers should report the research. Elsewhere, except in preliminary form. Reviews should cover a part of active current interest.

A short communication is a concise, but complete, description of a limited investigation, which will not be included in a subsequent journal article. Short communications should be complete documentation with reference to the literature, description of the experimental procedures employed, results, discussions and acknowledgement.

The section reviews and ideas offers comments or useful critique on material published in the journal or on relevant issues. Contributions to this section should not exceed 2 print pages.

### 2. Submission of manuscripts

The article should be original and submitted for publication in UJAS. Electronic copies are preferable though hard copies are sufficient for the initial submission of manuscripts. Electronic copies should be submitted with password protections known to the author. On receipt of the manuscript the UJAS Secretariat will contact the author for the password. On activation of the article, the author shall automatically be notified of receipt and informed of the track number assigned to the manuscript. The decision of the Editorial Board on the submission will be communicated to the corresponding author within two months. For articles accepted for publication, the authors should submit final versions of the manuscript indicating the software packages used in the text, graphics, and pictures. Electronic submissions should be by e-mail to the Editor at: cyprian.ebong@naro-ug.org, with copies to dgnaro@infocom.co.ug. Electronic version on CDs should be submitted to Editorial Secretariat; Uganda Journal of Agricultural Sciences; P. O. Box 295 Entebbe-Uganda.

### 3. Preparation of manuscripts:

- a) Manuscripts should be written in English;
- b) In case of hard copy submissions, the original and two copies of the article should be types on paper size: A4 in font: Times New Roman points: 12. Original illustrations and two sets of photocopies should be enclosed.
- c) Manuscripts should be typed on one side of the paper with double spacing throughout. Every page of the manuscript, including the title page, references, tables, etc, should be numbered at bottom right. The titles authors and affiliate institutions should be on the face page. The abstract should be on the second page. The main

body of the manuscript (Introduction, Materials and Methods) and appended figures and tables should follow continuously on subsequent pages. The entire submission should not exceed 20 pages.

- d) Manuscripts should be organized in the following order: Title (concise and not exceeding twenty words); Name(s) of author(s) with complete postal address(es) of affiliate institutions indexed using superscripts in Arabic numerals after each author; Abstract: Key words (indexing terms); Introduction; Materials and methods; Results, Discussion; Conclusion; Acknowledgement; References, Legends; Tables; and Figures.
- e) In typing the manuscript, titles and subtitles should not be run within the text. They should be typed on a separate line, without indentation. Use upper-case letter type.
- f) Weights and measures should follow the Conventional Metric Systems: System International (SI).

**4. Abstract:** The abstract should be explicit and not exceeding 200 words.

**5. Key words:** Should be neither part of the title, nor the abstract and not exceeding five words.

**6. Introduction:** Should include background with references to previous studies; contextualized objectives; and hypotheses.

**7. Materials and methods:** Should include tools, precedures, location of study, experimental designs; equipment and supplies used in the study. Equipment and supplies shuld indicate the manufacturer and catalogue numbers. Data analysis must depict the models applied. Previously published methods should be cited and not produced. However, any modifications should be comprehensively described. Formulae and equations used in the investigation should be indexed with Roman numerals at the right hand side of the page.

**8. Results:** Results should contain the summaries of data derived from rigorous analysis and scientific interpretations of information generated from the investigation. Previously published date is not acceptable without expressed consent of the copyright holder. Statistical significance level in-text should be indicated with the signs  $\leq$  or  $\geq$  (e.g  $p \leq 0.05$ ; or  $p \geq 0.01$ ) as appropriate. In Tables use of asterisks is acceptable where (\*), (\*\*), and (\*\*\*) refer ( $p \leq 0.05$ ), or ( $p \leq 0.01$ ) and ( $p \leq 0.001$ ) progressively. Tables and figures of results should be submitted on separate pages. Titles of Tables and Figures should be captioned at the top and bottom respectively.

**9. Discussions:** Discussions streamlined in the presentation of results should be designed as Results

and Discussion. However, UJAS prefers a separate section on discussion with references to relevant primary literature and the interpretation of the results of the investigation reported. Secondary literature citations must be clearly indicated with due acknowledgement (e.g.: Baguma (1990) cited in Okello *et al*, 2004).

## 10. References:

- (a) In the list of references all publications cited in the text should be presented in an alphabetical order of the first authors. Multiple references in-text should be presented in a chronological order of year of publication. Names of authors, dates of publication and Journal specification (name, volume, issue and page numbers) should conform to the identity of authors as previously published in the original literature.
- b) In the text refer to the author's name (without initial) and year of publication. Examples: "Mukiibi (1982) has shown that ..." "This is in agreement with results obtained in Mukono (Bekunda, 1990)".
- c) If reference is made in-text to a publication written by two authors, the first names of both authors should be included (e.g. Mukiibi and Bekunda, 2004, **BUT NOT:** Mukiibi & Bekunda, 2004). In case of more than two authors the first name of the lead author should be used followed by "et al." in italics. For example: Mukiibi, Bekunda, Otim and Aluma (2004) can be referred to in the main text as: (Mukiibi *et al*, 2004).
- d) Publications by the same author(s) in the same year should be listed as 2002a, 2002b, etc.
- e) Arrange your references as shown:
  - (i) For books, write as:  
Gaugh, Jr., H.G., 1992. Statistical Analysis of Regional Yield Trials. Elsevier, Amsterdam, 278 pp.  
Stover, R.H. and Simmonds, N.W., 1987. *Bananas*. Tropical Agricultural Series. Longman, Singapore, 468 pp.
  - (ii) For periodicals.  
Bekunda, M.A., Smethurst, P.J., Khanna, P.K. and Willet, J.R., 1990. Effects of post-harvest residue

management on labile soil phosphorus in a *Pinus radiator* Plantation, *Forest Ecology and Management*, 38:13-25.

- (iii) For edited symposia, special issues, books, etc. published in a periodical, write as:

Swift, M.J., Bohren, L., Izac, A.M. and Woomer, P.L., 1994 Biological management of tropical soil: Integrating process research and farm practice. In: P.L. Woomer and M.J. Swift (Editors), *The Biological Management of Tropical Soil Fertility*. John Wiley, Chichester, UK, pp. 209-227.

- f) Titles of periodicals in the list of references should be in full.
- g) Work accepted for publication but not yet published should be referred to as "in press".
- h) References concerning unpublished data and "personal communication" should not be cited in the reference list but may be mentioned in the text.

**11. Acknowledgement:** Acknowledgement should be limited to financial, capital, intellectual (pre-paper review of peers) and institutional support invested in the study.

## 12. Nomenclature:

- a) With the exception of common domestic animals, identify all biotical (crops, plants, insects, birds, mammals, etc) by their scientific names when the English term is first used.
- b) All biocides and other organic compounds must be identified by their Geneva names when first used in the text. Active ingredients of all formulations should be likewise identified.
- c) For chemical nomenclature, the conventions of the International Union of Pure and Applied Chemistry and the official recommendations of the IUPAC-IUB Combined Commission on Biochemical Nomenclature should be followed.

## 13. Reprints:

Could be ordered in an off print order form.